

## 4.9.5

### **Illinois SkillsUSA STATE OFFICER CANDIDATE'S AND ADVISOR'S REQUIREMENTS**

The following are obligations of a State Officer and his/her Advisor. This sheet must be signed by BOTH the State Officer Candidate and Advisor as an indication that each understands fully their responsibilities should the Candidate be elected to State Office. Return this signed sheet with the Convention Registration materials to State Convention Chairman or his designee.

#### **The State Officer Candidate agrees to:**

1. Participate in all local chapter, regional and state Illinois SkillsUSA activities.
2. Attend the SkillsUSA National Leadership Conference as a voting delegate.
3. Attend the Officers' Leadership Workshops in summer and in the fall.
4. Attend the Fall Planning Conferences.
5. Attend Winter Planning Conferences.
6. Act as Chairman of a committee for planning the State Leadership Conference and be responsible for fulfilling all the obligations of that committee.
7. Conduct himself/herself at all times according to National and Illinois SkillsUSA rules.
8. Wear official dress when representing his/her SkillsUSA chapter and/or the State Association of SkillsUSA.
9. Be on time for all meetings and activities.
10. Be prepared for any part assigned to him/her in a public presentation.

#### **The Officer Candidate's Advisor agrees to:**

1. Serve as the elected officer's advisor for the full term of office.
2. See to it that his officer follows National and State SkillsUSA rules, especially at Regional Meetings, Planning Conferences and State and National Conferences.
3. Serve as his/her officer's advisor on the State Conference Planning Committee and advise and help the officer perform his/her assigned committee tasks.
4. BRING his/her officer to all officially called meetings, Planning Conferences and State Conference and be present while the officer is involved in the performance of his/her duties. NOTE: For unofficial meetings such as special officer's meetings, public relations presentations and individual appearances, it will be the advisor's responsibility to provide transportation or arrange transportation.
5. Make sure he/she and the officer are on time for all meetings and activities.
6. Be responsible for seeing to it that the officer completes all reports, mailings and duties required of the office.
7. Wear official dress at the times and locations the officer is to be so attired.

**WE HAVE READ AND AGREE TO THE ABOVE CONDITIONS.**

\_\_\_\_\_  
(Printed Candidate's Name)

\_\_\_\_\_  
(Position for which Running)

\_\_\_\_\_  
(Signature of State Officer Candidate)

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(Signature of Candidate's Advisor)

\_\_\_\_\_  
(Signature of Parent or Guardian)

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(Signature of School Administrator)